

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP
MARION COUNTY OHIO
MINUTES OF MEETING – January 1, 2018

The organizational meeting of the Big Island Trustees was held January 1, 2018 at the Township Hall.

The meeting was called to order by the chairman, Clyde Sappington. The Fiscal Officer, Penny Fogle called the roll, and the following members were present:

Chairman	Clyde Sappington	Trustee	Robert Handley
Trustee	Philip Schaber	Newly Elected Trustee	Ryan Eisele
Fiscal Officer	Penny Fogle		

Mr. Clyde Sappington stepped down as 2017 chairman, due to Retirement. The Board Thanked him for his service and wished him well!

The Fiscal Officer requested nominations for chairman for 2018. Mr. Ryan Eisele moved that Philip Schaber be chairman for 2018. Seconded by Robert Handley. Being no other nominations, all voted: Yea! Mr. Philip Schaber will be chairman for 2018. Mr. Philip Schaber moved that Mr. Robert Handley be vice-chairman. Seconded by Ryan Eisele. Being no other nominations, all voted: Yea! Mr. Robert Handley will be vice-chairman for 2018. The third member and trustee will be Mr. Ryan Eisele and Penny Fogle as Fiscal Officer.

Mr. Philip Schaber moved a motion to re-hire Timothy Noggle as Cemetery Sexton for 2018 at a rate of \$700.00 per year on contract-basis. Seconded by Robert Handley. Being no other nominations, all voted: Yea! Motion carried.

Mr. Philip Schaber moved a motion that the mowing and patching of the roads for 2018, due to Dave Stewarts Retirement – will be addressed by the Trustee’s. Seconded by Ryan Eisele. Being no other nominations, all voted: Yea! Motion carried.

Mr. Robert Handley moved a motion to re-hire Steven Miller to take care of the four cemeteries for 2018 at a rate of \$10.00 per hour. Seconded by Philip Schaber. Being no other nominations, all voted: Yea! Motion carried.

Mr. Robert Handley moved a motion that prior to hiring any new potential employees, to assist Steve Miller with Cemetery Care for 2018, the candidate must present to the Board a background check paid by the candidate through the Marion County Sheriff's Department. Seconded by Ryan Eisele. All voted: Yea! Motion carried.

Mr. Philip Schaber moved a motion to retire Jerry Yancey as Zoning Inspector for 2018, due to health issues. A new Zoning Inspector will be determined at a later date, at an annual rate of \$600.00 and \$200.00 for use of his truck in the township. Seconded by Robert Handley. Being no other nominations, all voted: Yea! Motion carried.

Mr. Philip Schaber moved a motion to appoint Ed Damphouse to the Zoning Appeals Board for a five-year term. Seconded by Robert Handley. Being no other nominations, all voted: Yea! Motion carried.

Mr. Philip Schaber moved a motion to appoint Linda Stacy to the Zoning Commission Board for a five-year term. Seconded by Ryan Eisele. Being no other nominations, all voted: Yea! Motion carried.

Mr. Ryan Eisele moved a motion to pay the secretary of the Appeals Board \$30.00 per meeting and the remainder members of the Appeals and Zoning Board \$10.00 per meeting. Mr. Robert Handley seconded the motion. All voted: Yea! Motion carried.

Mr. Robert Handley moved a motion that Timothy Noggle per "2017/2018 Current Contract" will do snow plowing for Big Island Township and be responsible for salting and stoning the roads as needed. Seconded by Mr. Philip Schaber. All voted: Yea! Motion carried. ** The contract rate of \$8.50 per hour will be increased to \$10.00 when using the Township's equipment, along with \$45 an hour per Contract when using his equipment and salt, as needed.

Mr. Robert Handley moved a motion that the trustees and the fiscal officer will be responsible for the keys to the township hall and garage. Seconded by Mr. Ryan Eisele. All voted: Yea! Motion carried.

Mr. Philip Schaber moved a motion to pay anyone else that might work for the township at a rate of \$10.00 per hour. Seconded by Mr. Robert Handley. All voted: Yea! Motion carried.

Mr. Philip Schaber moved a motion to pay the 4-H Clubs in the township that clean up township roads \$200.00 per clean up in the spring and \$200.00 per clean up in the fall, not to exceed \$1000.00 annually. Seconded by Robert Handley. All voted: Yea! Motion carried.

Mr. Robert Handley moved a motion that all township meetings will be held at the township hall, unless by exception. Seconded by Mr. Ryan Eisele. All voted: Yea! Motion carried.

Mr. Robert Handley moved a motion that all regular meetings will be held the third Tuesday of the month at the township hall at 7:00pm, with the exceptions of January 9, February 13 and March 23 at 5:00pm. The last meeting of the year will be December 28, 2018 at 6:00pm at the Fiscal Officer's home. The "Audit Committee" will meet August 21, 2018 at 6:30pm, at the Fiscal Officer's home. The committee meets once a year to review the financial records of the township. Seconded by Mr. Ryan Eisele. All voted: Yea! Motion carried.

Mr. Philip Schaber moved a motion that the trustees and fiscal officer take inventory of equipment January 9, 2018 at 4:30pm, prior to the first regular meeting. Seconded by Mr. Robert Handley. All voted: Yea! Motion carried.

Mr. Ryan Eisele moved a motion to set the limit on expenses for the Winter Conference to \$700.00 for the trustees and fiscal officer. The 2018 OTA Winter Conference will take place January 31- February 3 at the Columbus Convention Center in Columbus, Ohio. This will occur with appropriate documentation and will cover registration fee-lodging-meals- mileage expense. All other travel/conferences will be addressed at the time of request. Seconded by Mr. Robert Handley. All voted: Yea! Motion carried.

Mr. Robert Handley moved a motion that any special meeting or announcement for the township will be posted at Al's Country Market or in The Marion Star. Seconded by Mr. Philip Schaber. All voted: Yea! Motion carried.

Mr. Robert Handley moved a motion to pay Ann Handley, as the Editor of the township's newsletter, \$50.00 per newsletter for 2018. The township produces two newsletters per year. Seconded by Mr. Ryan Eisele. All voted: Yea! Motion carried.

Mr. Ryan Eisele moved a motion to continue to pay the trustees monthly salaries out of the General and Gas funds for 2018 using "AOS Payroll Forms" for proper documentation. He also moved that the Township has chosen not to procure a health care plan and has chosen instead to reimburse the Trustee's and Fiscal Officer for their out of pocket premiums and that the Trustees portion will be paid out of the General and Gas funds. This is in agreement with Sec 18 of the 21st Century Cures Act signed into law December 2016. This reimbursement is tax free, and is capped at \$4950 for a single plan and \$10,000 for a family plan. Seconded by Mr. Robert Handley. All voted: Yea! Motion carried.

Mr. Philip Schaber moved the adoption to accept the Townships Annual Appropriation Resolution: The Board of Trustees of Big Island Township, Marion County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31st, 2018, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year. The Board does hereby certify that the forgoing Annual Appropriation is now on file with the board, and that it be taken and copied from the original and has been compared by me with the said original and that the same is a true and correct copy thereof. Seconded by Mr. Robert Handley. With no further discussion, the roll was called, with the following vote: Mr. Philip Schaber, Mr. Robert Handley and Mr. Ryan Eisele, Aye. Resolution adopted. Annual Appropriation to be delivered to the County Auditor's office prior to the January 9, 2018 regular meeting.

Mr. Robert Handley moved to make Ryan Eisele the responsible party for the documentation of the Road and Sign Inspections and Vehicle logs. Seconded by Philip Schaber. All voted: Yea! Motion carried.

The township has “Fire Contracts” with Salt Rock Township and New Vision Fire and Rescue and “Emergency Ambulance Service” with MedCare and New Vision Fire and Rescue.

All Regular meetings are open to the public and all are welcome to attend. Big Island Township, in accordance with the state has a “Public Records Policy” and requests will be handled promptly. Requests for paper copies will be five cents per page.

The township has a “Fraud Reporting System” and all employees will complete within 30 days of employment.

The township has a Driving Rules and Regulations Policy, which was reviewed and signed off by all in attendance.

There being no further business, Philip Schaber, the new chairman moved to adjourn. The motion was seconded by Robert Handley and meeting was adjourned.

Date: January 1, 2018

Chairman _____ Fiscal Officer _____
Trustee _____ Trustee _____

