

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP  
MARION COUNTY OHIO  
MINUTES OF MEETING – February 13, 2018

The board held a regular meeting on February 13, 2018 at the Township Hall.

The meeting was called to order at 5:01pm by the chairman, Phil Schaber. The Fiscal Officer, Penny Fogle called the roll, and the following members and guests were present:

Chairman	Phil Schaber	Guest	Clyde Sappington
Trustee	Robert Handley	Guest	Steve Uhl
Trustee	Robert (Ryan) Eisele	Guest	Loretta Ryan
Fiscal Officer	Penny Fogle		
Cem. Sexton.	Timothy Noggle		
Zoning Insp.	Tim Ryan		
Guest	Steve Miller		

The minutes of the last meeting were read and approved by Phil Schaber, the Chairman and the Board.

Tim Ryan the Zoning Insp. reported:

- He and Bob had met and reviewed guidelines concerning the Zoning Insp. job.
- Tim reported that the “Nuisance” concern at 1082 Prospect Upper Sand. Rd. N., containing a large amount of garbage build up over the last 4 months, had been cleaned up.
- Phil Schaber reviewed with Tim information concerning the legal advertisements used to address **Junk Car’s**.
- The F.O. gave Tim the **Sourcebook for the Zoning Inspector** position to review and reported that his Bond Application had been submitted.

Tim Noggle reported:

- Kirkpatrick Food Pantry has closed (it was the oldest Food Pantry in Marion Co.).

- New Vision’s Food Pantry is currently feeding around 53 families (numbers down).
- Snow Plowing was going well/tree clean up on Cramer Rd.
- Reported a Cremation later this month.
- Reported the Sale of two Cemetery Lots – Charles & Winona Fogle, along with payment of \$800/F.O. reported Deed was finalized.
- Reported that the Opening & Closing Fees were currently at \$450.
- Discussion concerning a Deed Concern/Agnes Slocum: Phil to take to the Prosecuting Attorney’s Office for an Opinion and Tim will mail a copy by Certified Mail to Agnes.
- \*\*F.O. to review Burial Certificate Retention – Permanent!

The Fiscal Officer reviewed the final updated copy of the Annual Inventory List with the Board and reported that a copy was forwarded to the Co. Engineer’s Office.

The Fiscal Officer reported that the 2017 Year End Roadway Certification Meeting would be held Tuesday February 13 and/or Wednesday February 14 from 9-11:30am and/or 1:30-4pm. At least two Trustees’ should be present, along with dropping off a copy of the Townships Resurfacing Projects completed for 2017. \*\*Copies given to the Board.

The Fiscal Officer reported that she emailed additional Census information to the Board members.

The Fiscal Officer reviewed information concerning an **EMA Executive Board Vacancy** – application to be submitted by February 15. Copy given to Ryan.

The Fiscal Officer reviewed a letter from Angie Smith & Dave Stamolis concerning **New Levy Language**.

The Fiscal Officer reported that Jeff Beck had contacted her concerning the townships “**Annual Web Hosting Fee**” which was due for 2018 and would cost \$155.40. Bob Handley made a motion to renew the Web Host contract. Philip Schaber seconded the motion. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion passed.

The Fiscal Officer reported that the **Marion County Township Association Dinner/Meeting** would be Thursday March 15 at 6:00pm at All Occasions in Waldo. The Board is being asked to supply 4-\$10 Gift Cards for the raffle. \*\*The Fiscal Officer will RSVP for all attending. (5)

The Fiscal Officer reported to Phil Schaber that it had been determined from information at the **OTA Conference** – that if he supplied a Notarized Letter stating that his cousin does not want or need the Cemetery Lots left from his grandfathers Deed – that he could use them. Tim Noggle to verify and determine exact location.

The Fiscal Officer reviewed all other mailings with the Board. \*See attachments for further information.

Phil Schaber reported that the State Hwy. Department had replaced a Stop Sign located at Espyville & St. Rt. 95.

Ryan Eisele brought up discussion of re-implementing **Clean-Up Day** for the Township. His idea involved a Joint Venture with Green Camp – it would be one day for 5 hours, being held around the last Saturday in April at a cost of around \$1800. Ryan to discuss with Green Camp – to be reviewed at March's Meeting.

Ryan Eisele reported fading in some of the **Townships Road signs** – will further inspect during his monthly Inspections.

Ryan Eisele requested updating the **Township Hall** – lighting fixtures/adding LED bulbs – filling the cracks of the ceiling/walls and painting. After no further discussion, Motion was made to complete updates at a total expense of around \$500 by Phil Schaber. Motion was seconded by Ryan Eisele. Roll was called after no further discussion: Phil, Bob and Ryan, Aye. Motion was passed.

Phil Schaber reported that he would be in attendance to the **DAC Meeting** March 7 @6pm – along with Bob and Ryan.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustees. Philip Schaber moved to accept the disbursements for the current month. Motion seconded by Bob Handley.

Roll was called after no further discussion: Phil, Bob and Ryan, Aye.  
Motion was passed. The report was accepted and is attached to the minutes.  
The Fiscal Officer reminded the Board that the next Meeting would be  
Friday, March 23, at that Township Hall at 5pm. \*April will start with the  
Meetings being on the third Tuesday of the month @ 7pm.

There being no further business, Phil Schaber moved to adjourn. The  
motion was seconded by Ryan Eisele and meeting was adjourned at 6:31pm.

Date: February 13, 2018

Chairman \_\_\_\_\_ Fiscal Officer \_\_\_\_\_  
Trustee \_\_\_\_\_ Trustee \_\_\_\_\_