

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP
MARION COUNTY OHIO
MINUTES OF MEETING – February 7, 2017

The board held a regular meeting on February 7, 2017 at the Township Hall.

The meeting was called to order at 6:58pm by the chairman, Clyde Sappington. The Fiscal Officer, Penny Fogle called the roll, and the following members and guests were present:

Chairman	Clyde Sappington	Guest	Craig Ciola
Trustee	Philip Schaber	Guest	JoAnne LeMaster
Trustee	Robert Handley	Guest	Mr. & Mrs. James Holcomb
Fiscal Officer	Penny Fogle		
Cem. Sexton	Tim Noggle		

Guest Steve Miller

The minutes of the last meeting were read and approved by Clyde Sappington, the Chairman and the Board.

Bob Handley submitted 2 Application for Zoning Certificate's #217/Lou Fry and #218/Marvin Schaber along with \$40 in fees collected.

Guest Craig Ciola presented pictures of his parents damaged Tombstone in Pleasant Hill Cemetery – he stated he would like the Footer repaired. Guest JoAnne LeMaster also stated her concerns about Cemetery Stones & Flags being damaged. There was much conversation between the guests and the Trustee's along with Tim Noggle and Steve Miller, who care for the cemetery. Steve reviewed with the guests the issues of the foundations so that they could better understand the process. James Holcomb also reported concerns with the above items, along with the settling of the Graves. The Big Island Township Board directed Tim Noggle and Steve Miller to handle the situation – fix the Ciola Footer and Bob will make sure Lemaster's is leveled and grass seeded, when weather appropriate. **Pictures received.

Tim Noggle reported that he and Steve Miller have more trees that need trimmed which will be completed as the weather permits. The last tree that fell over due to wind – tipped over several old Grave stones He stated that

Snyder Gunder Funeral home was requesting a copy of our Cemetery Maps. He picked up another load of Salt from the Co. Engineer's and reported he was having trouble with the Backhoe Battery staying charged – it's a new battery – some wiring might be shorting out. Tim also reported on the functioning of the New Snow Plow – the Sales Rep: came down and then he and Phil ended up taking it to JD Equipment where they made some adjustments at **No Cost** to the Township. ** T/E Form completed for JD Equipment.

Philip Schaber reported that the Salt Spreader is fixed and working and that he added bolts & plexiglass to the bed. **The Fiscal Officer reported that the Laws have changed – she has the Memorandum Title needed to order the New Plates – the old Plates were transferred to the 2017 Plow Truck until their arrival.

The Fiscal Officer reviewed the final updated copy of the Annual Inventory List with the Board and reported that a copy was forwarded to the Co. Engineer's Office.

The Fiscal Officer reported that the 2016 Year End Roadway Certification Meeting will be held Tuesday February 14th and/or Wednesday February 15th from 9-11:30am and/or 1:30-4pm. At least two Trustees' should be present, along with dropping off a copy of the Townships Resurfacing Projects completed for 2016.

The Fiscal Officer reported the next DAC Meeting will be held Wednesday March 1st at 6pm.

The Fiscal Officer stated there was an error on the NAPA bill – adjustment correction made – no current balance due.

The Fiscal Officer delivered the New TSC Credit Cards to the Trustee's. (3)

The Fiscal Officer reported she continues to receive mail regarding the Census – due to time constraints the Board elects not to complete at this time.

The Fiscal Officer reviewed the Annual Contract through OTARMA for our Auto and Liability Insurance for 2017. Philip Schaber made a motion to renew our contract with OTARMA at a cost of \$4611. The township will

renew as an Annual Contract for 2017, Auto/Liability Insurance from OTARMA. Motion seconded by Bob Handley. Roll was called after no further discussion: Clyde, Phil and Bob, Aye. Motion was passed.

** The increase being due to the purchase of the 2017 Plow Truck – Sale of old Plow Truck pending. The F.O. also reported she had contacted Wendy French and that a Rep: should be calling to set-up a time to come to a monthly meeting to review the Renewal Policy with the Board.

The Fiscal Officer reported she had submitted a Public Records request on February 5th, 2017, as requested.

The Fiscal Officer reported the Clerk of Courts had submitted a check for \$100 towards restitution from the theft of the Utility Trailer on behalf of Krista Buckner.

The Fiscal Officer presented information regarding the reinstatement of Reimbursing Medical Insurance for the Trustee's and Fiscal Officer – it will be tax free and is capped at \$4950/single and \$10,000/Family and has been reviewed and approved through the Co. Prosecuting Attorney's Office. A motion was made by Bob Handley to reinstate the Reimbursement of Medical Ins. Premiums for the Trustee's and Fiscal Officer – to be paid on a Quarterly Basis as in the past – effective April 2017. Motion seconded by Phil Schaber. Roll was called after no further discussion: Clyde, Phil and Bob, Aye. Motion was passed.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustees. Clyde Sappington moved to accept the disbursements for the current month. Motion seconded by Phil Schaber. Roll was called after no further discussion: Clyde, Phil and Bob, Aye. Motion was passed. The report was accepted and is attached to the minutes.

The Fiscal Officer reminded the Board that the next Meeting would be Friday March 24th at that township hall at 7pm, per change request during the reorganizational meeting.

**The Board requested the F.O. to call OTARMA concerning coverage on Footer's – NO Coverage/only on the Grave Stones.

There being no further business, Robert Handley moved to adjourn. The motion was seconded by Phil Schaber and meeting was adjourned at 8:49pm.

Date: February 7, 2017

Chairman _____ Fiscal Officer _____
Trustee _____ Trustee _____