

BOARD OF TRUSTEES OF BIG ISLAND TOWNSHIP
MARION COUNTY OHIO
MINUTES OF MEETING – December 29, 2017

The board held the regular and last meeting of the Big Island Trustees on December 29, 2017 at the Fiscal Officer’s residence.

The meeting was called to order at 6:00pm by the chairman, Clyde Sappington. The Fiscal Officer, Penny Fogle called the roll, and the following members were present:

Chairman	Clyde Sappington	Trustee	Robert Handley
Trustee	Philip Schaber	Fiscal Officer	Penny Fogle

The minutes of the last meeting were not read. The minutes will be reviewed at January’s meeting.

The Fiscal Officer has completed and delivered W-2’s to all in attendance and will mail to all other employees, as required.

The Fiscal Officer reminded the Trustees to get their reservations in if they were planning to attend the “Winter Conference” to be held January 31-February 3, 2018 in Columbus, Ohio.

The Fiscal Officer reported that one “Appeals Board” meeting was held this year, as confirmed by Secretary Wendy Fox. As agreed upon in the beginning year reorganizational meeting, the secretary receives \$30 per meeting along with any misc. /mileage expense, preparing for the meeting, while the members will receive \$10 per meeting in attendance. **The scheduled Appeals Meeting was May 8, 2017 and due to issues out of their control, was finalized after three Meetings.

The Fiscal Officer reported she was working on all final year preparations and the “Annual Financial Report”, the “Certificate of the Total Amount from all Sources Available for Expenditures and Balances”, along with the “Townships Annual Appropriation Resolution”, which is forthcoming.

The Fiscal Officer presented to the Board copies of a New Depository/Collateral Agreement from Chase JP Morgan Bank. After

review, Clyde Sappington made a Motion to Accept the New Depository/Collateral Agreement with Chase JP Morgan Bank, which will be signed and returned, as requested. Motion was seconded by Phil Schaber. Roll was called after no further discussion: Clyde, Phil and Bob, Aye. Motion and Resolution 2017-6 passed.

** Signature card will be updated, to reflect the removal of Clyde Sappington and the addition of Newly Elected Trustee, Ryan Eisele, in January.

The Fiscal Officer reviewed all other mailings with the Board. *See attachments for further information.

The Fiscal Officer read her report of township accounts and transactions since the previous meeting. Receipts and disbursements reviewed and signed off by the trustee's. Clyde Sappington moved to accept the final disbursements for the year-end. Motion seconded by Philip Schaber. Roll was called after no further discussion: Clyde, Phil and Bob, Aye. Motion was passed. The report was accepted and is attached to the minutes.

There being no further business, Clyde Sappington, the chairman thanked the Trustee's and the Fiscal Officer for a job well done for 2017. Robert Handley moved to adjourn. The motion was seconded by Philip Schaber and meeting was adjourned at 6:30pm.

Date: December 29, 2017

Chairman _____ Fiscal Officer _____
Trustee _____ Trustee _____